

Monson Arts Council • P.O. Box 306 • Monson, MA 01057
www.MonsonArtsCouncil.org • info@MonsonArtsCouncil.org

User Agreement for Meeting in House of Art • 200 Main Street • Monson

The following shall be considered a formal agreement for a meeting fee to be paid to The Monson Arts Council for use of the House of Art.

Name of Meeting Individual or Organization _____

Address _____ email _____

Town, State, Zip Code _____

Dates of Use of House of Art. _____

This agreement between above named and Monson Arts Council (MAC) is for use of the various rooms as listed below, and meeting space at 200 Main Street, Monson, MA . Fee for this use is paid for the rooms, the necessary lighting, heat and water facilities.

- Monson Arts Council is not obligated to provide personnel, funds, or time to assist meeting space user in carrying out the purpose for which the space will be used.
- Monson Arts Council reserves the right to refuse the meeting space if the proposed use is not in keeping with the organizations mission, goals of our organization, and MAC's responsibility to maintain the house in good condition.
- Monson Arts Council will welcome the user and the meeting purpose on our FaceBook page and our website if appropriate. All other promotion will be the responsibility of the meeting user.
- User and MAC will follow the attached guidelines.
- User will pay expected fees in advance.
- Fees for this meeting are based upon the Guidelines and agreed upon in advance as follows:

- Rooms included in this agreement are as follow:
 - Entire House
 - Downstairs only, including Kitchen
 - Specific Rooms (designated by wall color)

Signature _____ Meeting Space User

Signature _____ Designated Representative,
Monson Arts Council, Inc.